# Supreme Court of Florida

No. SC10-144

IN RE: AMENDMENTS TO THE FLORIDA SMALL CLAIMS RULES.

[September 2, 2010]

PER CURIAM.

The Florida Bar Small Claims Rules Committee (Committee) has filed its regular-cycle report of proposed amendments to the Florida Small Claims Rules (Small Claims Rules). We have jurisdiction. <u>See</u> art. V, § 2(a), Fla. Const.; Fla. R. Jud. Admin. 2.140(b).

The Committee proposes amendments to rules 7.050 (Commencement of Action; Statement of Claim) and 7.090 (Appearance; Defensive Pleadings; Trial Date). The Committee also proposes amendments to several forms, including Form 7.335 (Statement of Claim (For Return of Stolen Property)); Form 7.342 (Ex Parte Motion and Order for Hearing in Aid of Execution); and Form 7.343 (Fact

Information Sheet). The Court, on its motion, has severed from this case the Committee's proposed amendments to rule 7.090. Those amendments will be considered in In re Amendments to Florida Small Claims Rule 7.090, No. SC10-1227 (Fla. order to sever entered July 1, 2010). Thus, only the proposed amendments to rule 7.050 and the forms are at issue here. The Board of Governors of The Florida Bar unanimously approved the Committee's proposals. Both the Committee and the Court published the proposals for comment in The Florida Bar News; there were no comments addressed to the amendments at issue in this case.<sup>2</sup>

Upon consideration, we amend rule 7.050(a)(1) (Statement of Claim) to reflect that all documents served upon the defendant with initial process shall also be filed with the court. We also amend form 7.335 (Statement of Claim (For Return of Stolen Property)),<sup>3</sup> form 7.342 (Ex Parte Motion and Order for Hearing in Aid of Execution), and form 7.343 (Fact Information Sheet), as proposed by the Committee.

<sup>1.</sup> Proposed amendments to Form 7.343 are also pending in <u>In re</u> <u>Implementation of Committee on Privacy & Court Records Recommendations</u>, No. SC08-2443 (Fla. petition filed Dec. 22, 2008).

<sup>2.</sup> The Committee and the Court received several comments addressing the proposed amendments to rule 7.090. Those comments will be considered in <u>In re</u> <u>Amendments to Florida Small Claims Rule 7.090</u>, No. SC10-1227.

<sup>3.</sup> The title of form 7.335, as amended, is "Statement of Claim (For Return of Stolen Property from Pawnbroker)."

Accordingly, we amend the Florida Small Claims Rules as set forth in the appendix to this opinion. New language is indicated by underscoring; deletions are indicated by struck-through type. The committee notes are offered for explanation only and are not adopted as an official part of the rules. These amendments shall take effect on January 1, 2011, at 12:01 a.m.

It is so ordered.

CANADY, C.J., and PARIENTE, LEWIS, QUINCE, POLSTON, LABARGA, and PERRY, JJ., concur.

THE FILING OF A MOTION FOR REHEARING SHALL NOT ALTER THE EFFECTIVE DATE OF THESE AMENDMENTS.

Original Proceeding – The Florida Small Claims Rules Committee

Michele A. Cavallaro, Chair, Small Claims Rules Committee, Fort Lauderdale, Florida, John F. Harkness, Jr., Executive Director and Krys Godwin, Bar Staff Liaison, The Florida Bar, Tallahassee, Florida,

for Petitioner

#### **APPENDIX**

### RULE 7.050. COMMENCEMENT OF ACTION; STATEMENT OF CLAIM

- (a) Commencement.
- (1) **Statement of Claim.** Actions are commenced by the filing of a statement of claim in concise form, which shall inform the defendant of the basis and the amount of the claim. If the claim is based on a written document, a copy or the material part thereof shall be attached to the statement of claim. All documents served upon the defendant with initial process shall be filed with the court.
  - (2) [No change]
  - (b) (e) [No change]

#### **Committee Notes**

**1988 Amendment.** [No change]

**2010 Amendment.** A sentence is added to subdivision (a)(1) to ensure that the courts have access to all documents served with initial process.

### **Court Commentary**

[No change]

## FORM 7.335. STATEMENT OF CLAIM (FOR RETURN OF STOLEN PROPERTY $\underline{FROM\ PAWNBROKER}$ )

	IN THE COUNTY COURT, IN AND FOR	
	CASE NO.:	
Plaintiff,		
VS.		
Defendant/Pawnbroker.		
	MENT OF CLAIM FOR PERTY <u>FROM PAWNBROKER</u>	
Plaintiff,, sues defend	dant/pawnbroker,, and says:	
1. This is an action for the resection 539.001, Florida Statutes.	eturn of stolen or misappropriated property pursuant to	
2. Plaintiff is the owner of the	e following described property:	
plaintiff on or about the day of	perty was stolen or otherwise misappropriated from	
	perty is currently in the possession of defendant and is tion 539.001, Florida Statutes, the address of which is	
•	with the procedural requirements of section 539.001, notified the pawnbroker of plaintiff's claim to the	
by certified mail, return rec in person evidenced by a si	* * ·	

The notice contains a complete and accurate description of the purchased or pledged goods and was accompanied by a legible copy of the aforementioned police report regarding the theft or misappropriation of the property. No resolution between plaintiff and defendant pawnbroker could be reached within 10 days after the delivery of the notice.

WHEREFORE, the plaintiff demands judgment for the return of the property. Plaintiff further asks this court to award plaintiff the costs of this action, including reasonable attorneys' fees.

Plaintiff (signature)	
Name	
Address	
City, State, Zip code	
Day telephone number	
State of Florida County of	
	edged before me on(date), byeed as identification and who
WITNESS my hand and official seal, on	(date)
	Notary Public
	State of Florida

Note to Clerk of Court and to Sheriff: Pursuant to Section 539.001(15), filing fees and service fees shall be waived. Waiver does not require the filing of an affidavit of insolvency.

## FORM 7.342. EX PARTE MOTION AND ORDER FOR HEARING IN AID OF EXECUTION

(CAPTION)

### EX PARTE MOTION FOR HEARING IN AID OF EXECUTION

The judgment creditor,, pursuant to Florida Small Claims Rule 7.221, moves for an order requiring the judgment debtor(s),, to appear at a hearing in aid of execution for the purpose of examining the judgment debtor(s) regarding his/her/their ability to satisfy the final judgment entered in this cause and requiring the judgment debtor(s) to complete a FACT <u>INFORMATION</u> SHEET and bring it to the hearing in aid of execution.
Judgment Creditor
ORDER FOR HEARING IN AID OF EXECUTION
IT IS ORDERED AND ADJUDGED that the judgment debtor(s),, Address:, shall:
1. appear before Judge on(date), at o'clockm., in Courtroom, located at:, Florida, to be examined as to the judgment debtor('s)(s') ability to satisfy the final judgment entered in this cause; and
2. bring to the hearing all documents and papers that relate to the judgment debtor('s)(s') financial condition and the completed, notarized fact <u>information</u> sheet attached hereto.
Judgment debtor('s)(s') failure to comply with this order shall be grounds for contempt.
ORDERED at, Florida, on(date)
County Court Judge

### FORM 7.343. FACT INFORMATION SHEET

(a) For Individuals

(CAPTION)

#### FACT INFORMATION SHEET — INDIVIDUAL

Full Legal Name:
Nicknames or Aliases:
Residence Address:
Mailing Address (if different):
Telephone Numbers: (Home)(Business)
Name of Employer:
Address of Employer:
Position or Job Description:
Rate of Pay: \$ per Average Paycheck: \$ per
Average Commissions or Bonuses: \$ per Commissions or bonuses are based on
Other Personal Income: \$ from
(Explain details on the back of this sheet or an additional sheet if necessary.)
Social Security Number: Birthdate:
Driver's License Number:
Marital Status: Spouse's Name:
Spouse's Address (if different):
Spouse's Social Security Number: Birthdate:
Spouse's Employer:
Spouse's Average Paycheck or Income: \$ per
Other Family Income: \$ per (Explain details on back of this sheet or a additional sheet if necessary.)
Names and Ages of All Your Children (and addresses if not living with you):
Child Support or Alimony Paid: \$ per
Names of Others You Live With:
Who is Head of Your Household?YouSpouseOther Person
Checking Account at: Account #
Savings Account at: Account #
(Describe all other accounts or investments you may have, including stocks, mutual funds savings bonds, or annuities, on the back of this sheet or an additional sheet if necessary.)
For Real Estate (land) You Own or Are Buying: Address:
All Names on Title:
Mortgage Owed to:
Balance Owed:

	al sheet if necessar	st the legal description of the property on the back of ry. Also provide the same information on any other
For All Motor Vehicles Y	ou Own or Are Buy	ving:
	•	Color:
Vehicle ID #:	Tag No:	Mileage:
Names on Title:	<u> </u>	Present Value: \$
Loan Owed to:		
Balance on Loan: \$		
Monthly Payment: \$		(List all other automobiles, as well as other voles or aircraft on the back of this sheet or an
venicies, such as boats,	, motorcycles, bic	ycles, or aircraft, on the back of this sheet or an
additional sheet if necess	<u> </u>	
	year? If your answ	any real or personal property worth more than \$100 yer is "yes," describe the property and sale price, and no received the property.
Does anyone owe you mo	nev? Amount Owe	d: \$
•	•	u.
Please attach copies of the	following:	
——————————————————————————————————————		ach bank, savings, credit union, or other financial
e.3. Your motor d.4. Any deeds leases to property you are	or titles to any re	ons and titles. eal or personal property you own or are buying, or
UNDER PENALTY OF ANSWERS ARE TRUE A	,	WEAR OR AFFIRM THAT THE FOREGOING .
		Judgment Debtor
STATE OF FLORIDA		
COUNTY OF	••	
	n to me or has	wledged before me on(date), by, produced as identification and who
WITNESS my han	d and official seal,	on(date)

Notary Public State of Florida

My Commission expires:
MAIL OR DELIVER THIS FORM TO THE CLERK OF THE COURT, AND MAIL OR DELIVER A COPY OF THE COMPLETED FORM TO THE JUDGMENT CREDITOR OR THE JUDGMENT CREDITOR'S ATTORNEY.
(b) For Corporate Entities
(CAPTION)
FACT INFORMATION SHEET—BUSINESS ENTITY
Name/Title of person filling out this form:
Address:
Telephone Number: Home:Business:
Address of Business Entity:  Type of Entity: (Check One)   Corporation   Partnership   Limited Partnership   Sole
Type of Entity: (Check One) \( \subseteq \text{Corporation} \( \subseteq \text{Partnership} \( \subseteq \text{Limited Partnership} \) \( \subseteq \text{Sole} \)
Proprietorship ☐ Limited Liability Corporation (LLC) ☐ Professional Association (PA) ☐ Other: (Please Explain)
Does Business Entity own/have interest in any other business entity? If so please explain.
Gross/Taxable income reported for Federal Income Tax purposes last three years:
\$\$\$\$
Taxpayer Identification Number:
List Partners (General or Limited and Designate Percentage of Ownership):
Average No. of Employees/Month:
Names of Officers and Directors:
Checking Account at:Account No:
Savings Account At: Account No:
Does the Business Entity own any vehicles:
Years/Makes/Models:
Vehicle I.D. Nos.:
Tag Nos.:
Loans Outstanding:
Does the Business Entity own any real property: YESNO
If Yes: Address:
Please check if the business entity owns the following:
BoatCamper
Stocks/BondsOther Real Property
Other Personal PropertyIntangible Property

- 10 -

Please attach copies of the following:

1. All tax returns for the past 3 years, including but not limited to state and federal income tax returns and tangible personal property tax returns.
2. All bank, savings and loan, and other account books or statements for accounts in institutions in which the defendant had any legal or equitable interest for the past 3 years.
3. All canceled checks for the 12 months immediately preceding the date of this judgment for accounts in which the defendant held any legal or equitable interest.
4. All deeds, leases, mortgages, or other written instruments evidencing any interest in or ownership of real property at any time within the 12 months immediately preceding the date of this judgment.
5. Bills of sale or other written evidence of the gift, sale, purchase, or other transfer of any personal or real property to or from the defendant within the 12 months immediately preceding the date of filing this lawsuit. Any transfer of property within the last year other than ordinary course of business transactions.
6. Motor vehicle documents, including titles and registrations relating to any motor vehicles owned by the defendant alone or with others.
7. Financial statements and any other business records, including but not limited to accounts payable and accounts receivable ledgers, as to the defendant's assets and liabilities prepared within the 12 months immediately preceding the date of this judgment.
8. Copies of articles, by-laws, partnership agreement, operating agreement, and any other governing documents, and minutes of all meetings of the defendant's shareholders, board of directors, or members held within 2 years of the date of this judgment.
9. Resolutions of the shareholders, board of directors, or members passed within 2 years of the date of this judgment.
10. A list or schedule of all inventory and equipment.
UNDER PENALTY OF PERJURY, I SWEAR OR AFFIRM THAT THE FOREGOING ANSWERS ARE TRUE AND COMPLETE.
Defendant's Designated Representative Title:
STATE OF FLORIDA COUNTY OF

The folegoing instrument was acknowledged be	crore the on(uate), by,
as the defendant's duly authorized representative, v	vho is personally known to me or has
produced as identification and who .	did/did not take an oath.
WITNESS my hand and official seal, on(dat	re)
	Notary Public
	State of Florida
My Commission expires:	

MAIL OR DELIVER THIS FORM TO THE CLERK OF THE COURT, AND MAIL OR DELIVER A COPY OF THE COMPLETED FORM TO THE JUDGMENT CREDITOR OR THE JUDGMENT CREDITOR'S ATTORNEY.