Supreme Court of Florida

SC10-828

IN RE AMENDMENTS TO THE FLORIDA SUPREME COURT APPROVED FAMILY LAW FORMS—FORMS 12.982(a), 12.982(c), and 12.982(f).

[June 24, 2010]

PER CURIAM.

This matter is before the Court for consideration of amendments to the Florida Supreme Court Approved Family Law Forms. We have jurisdiction. See art. V, § 2(a), Fla. Const.

Under Amendments to the Florida Family Law Rules of Procedure and Family Law Forms, 810 So. 2d 1, 13-14 (Fla. 2000), the Court internally reviews and maintains the Florida Supreme Court Approved Family Law Forms. Revisions to Florida Supreme Court Approved Family Law Forms 12.982(a), Petition for Change of Name (Adult), 12.982(c), Petition for Change of Name (Minor Child(ren)), and 12.982(f), Petition for Change of Name (Family), have become necessary as a result of 2009 amendments to section 68.07, Florida Statutes. See Ch. 2009-173, Laws of Fla. The amendments are meant to reflect the new

fingerprinting and criminal history records check requirements and the clarified hearing and costs provisions under the amended statute. Other minor and editorial amendments are also made.

Accordingly, the Florida Supreme Court Approved Family Law Forms are hereby amended as set forth in the appendix to this petition, fully engrossed and ready for use. The amendments shall become effective immediately upon release of this opinion. Because the amendments were not published for comment prior to adoption, interested persons shall have sixty days from the date of this opinion in which to file comments with the Court. By adoption of these forms, we express no opinion as to their correctness or applicability, or on the substance of the relevant legislation. The forms discussed herein may also be accessed and downloaded from the Florida State Courts website at www.flcourts.org/gen_public/family/forms_rules/index.shtml.

It is so ordered.

QUINCE, C.J., and PARIENTE, LEWIS, CANADY, POLSTON, LABARGA, and PERRY, JJ., concur.

^{1.} An original and nine paper copies of all comments must be filed with the Court on or before August 23, 2010. A separate request for oral argument must be filed if the person filing the comment wishes to participate in oral argument, which may be scheduled in this case. Electronic copies of all comments also must be filed in accordance with the Court's administrative order in In re Mandatory Submission of Electronic Copies of Documents, Fla. Admin. Order No. AOSC04-84 (Sept. 13, 2004).

THE FILING OF A MOTION FOR REHEARING SHALL NOT ALTER THE EFFECTIVE DATE OF THESE AMENDMENTS.

Original Proceeding – The Family Law Rules Committee

Jack A. Moring, Chair, The Family Law Rules Committee, Moring and Moring, P.A., Crystal River, Florida, John F. Harkness, Executive Director, and Ellen H. Sloyer, Bar Liaison, The Florida Bar, Tallahassee, Florida,

for Petitioner

INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.982(a), PETITION FOR CHANGE OF NAME (ADULT) (06/10)

When should this form be used?

This form should be used when an adult wants the court to change his or her name. This form is **not** to be used in connection with a dissolution of marriage or for adoption of child(ren). If you want a change of name because of a **dissolution of marriage** or adoption of child(ren) that is not yet final, the change of name should be requested as part of that case.

This form should be typed or printed in black ink and must be signed before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records

What should I do next?

Unless you are seeking to restore a former name, you must have fingerprints submitted for a state and national criminal records check. The fingerprints must be taken in a manner approved by the Department of Law Enforcement and must be submitted to the Department for a state and national criminal records check. You may not request a hearing on the petition until the clerk of court has received the results of your criminal history records check. The clerk of court can instruct you on the process for having the fingerprints taken and submitted, including information on law enforcement agencies or service providers authorized to submit fingerprints electronically to the Department of Law Enforcement. The process may take several weeks and you will have to pay for the cost of processing the fingerprints and conducting the state and national criminal history records check.

Next, you must obtain a <a hreating date for the court to consider your request. If you are seeking to restore a former name, a hearing on the petition MAY be held immediately after the petition is filed. The final hearing on any other petition for a name change may be held immediately after the clerk of court receives the results of your criminal history records check. You should ask the clerk of court, family-law intake staff, or judicial assistant about the local procedure for setting a hearing. You may be required to attend the final hearing. Included in these forms is a Final Judgment of Change of Name (Adult), Florida Supreme Court Approved Family Law Form 12.982(b), which the judge may use. You should check with the clerk, family law intake staff, or judicial assistant, to see if you need to bring a final judgment form with you. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

If the judge grants your <u>petition</u>, he or she will sign this <u>order</u>. This officially changes your name. The clerk can provide you with <u>certified copies</u> of the signed order. There will be charges for the certified copies, and the clerk can tell you the amount of the charges.

Instructions for Florida Supreme Court Approved Family Law Form 12.982(a), Petition for Change of Name (Adult) (06/10)

Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. For further information, see Section 68.07, Florida Statutes.

Special notes...

The heading of the form calls for the name of the **petitioner**. Your current name should go there, as you are the one who is asking the court for something. The judicial circuit, case number, and division may be obtained from the clerk of court's office when you file the petition.

It may be helpful to compile a list of all of the people and/or places that will need a copy of your final judgment. This list may include the driver's license office, social security office, banks, schools, etc. A list will help you know how many copies of your order you should get from the clerk of court after your hearing.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900 (a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT,
	IN AND FOR	_COUNTY, FLORIDA
		Casa No.:
		Case No.:
		Division:
	Petitioner.	
	PETITION FOR CHANGE OF N	AME (ADULT)
fol	I,{full legal name}following information is true:	, being sworn, certify that the
1.	My complete present name is:	
	I request that my name be changed to:	
2.	2. I live in County, Florida, at <i>{street ad</i>	ddress}
3.	3. I was born on {date}, in {city}	, {county},
	3. I was born on {date}, in {city} {state}, {country}	.
4.	4. My father's full legal name :	
	My mother's full legal name:	
	My mother's maiden name:	
5.	5. I have lived in the following places since birth:	
	Dates (to/from) Address	
	/	
	(Please indicate here if you are continuing these facts	s on an attached page.)
6.	6. Family	
0.	[Choose all that apply]	
	a I am not married.	
	b I am married. My spouse's full legal name is:	
	c I do not have child(ren).	
	d The name(s), age(s), and address(es) of my child those over 18, must be listed):	d(ren) are as follows (all children, including

Florida Supreme Court Approved Family Law Form 12.982(a), Petition for Change of Name (Adult) (06/10)

ſ	Name {last, first, middle initial} Age Address, City, State
-	
-	
(Please indicate here if you are continuing these facts on an attached page.
F	Former names
[[Choose all that apply]
	My name has never been changed by a court.
_	My name previously was changed by court order from
k	to on {date} by {court, city, and state}
	A copy of the court order is attached.
	My name previously was changed by marriage from
t	to on <i>{date}</i>
i	in {city, county, and state}
	A copy of the marriage certificate is attached.
	were known or called by such name(s)} Occupation
	My occupation is:
I	I am employed at: {company and address}
[During the past 5 years, I have had the following jobs:
[Dates (to/from) Employer and employer's address
-	
-	
_	
(Please indicate here if you are continuing these facts on an attached page.)
E	Business
[[Choose one only]
_	I do not own and operate a business.
_	I own and operate a business. The name of the business is:
7	The street address is:
ſ	My position with the business is:
	I have been involved with the business since: {date}

10.	Profession [Choose one only] I am not in a profession. I am in a profession. My profession is: I have practiced this profession:	
	Dates (to/from) Place and address	_
		_ _ _
11.	. Education I have graduated from the following school(s):	
	Degree Date of Received Graduation School	_
	Please indicate here if you are continuing these facts on an attached page.)	_
12.	 Criminal History [Choose one only] I have never been arrested for or charged with, pled guilty or nolo contendere to, or I found to have committed a criminal offense, regardless of adjudication. I have a criminal history. In the past I have been arrested for or charged with, pled guilt nolo contendere to, or been found to have committed a criminal offense, regardless of adjudica The details of my criminal history are: 	ty or
	Date City/State Event (arrest, charge, plea, or adjudication)	
	(Please indicate here if you are continuing these facts on an attached page.)	
13.	Bankruptcy [Choose one only] I have never been adjudicated bankrupt. I was adjudicated bankrupt on {date}, in {city}	
	{county}, {state} (Please indicate here if you have filed additional bankruptcies, and explain on an attacpage.)	ched

14.	Creditor(s	s)' Judgments one only]			
				nt entered against me by a creditor. udgment(s) have been entered against me:	
	Date	•		Court entering judgment and case number	if Paid <i>{date}</i>
	(Please indicate l	nere if these	facts are continued on an attached page.)	
	approved history re	by the Departm cords check. I u	nent of Law I nderstand t	er name, a copy of my fingerprints has been ta Enforcement and submitted for a state and rehat I cannot request a hearing on my Petition iminal history records check.	national criminal
16.		e property right		for filing this petition, and granting it will not whether partnership, patent, good will, privac	•
17.	-	ights have neve restored.	r been susp	ended, or, if my civil rights have been susper	nded, they have
mo		hat the punishm	_	ing under oath to the truthfulness of the clain wingly making a false statement includes fines	
Dat	.ed:			Signature of PETITIONER	
				o.g. actare on Emilione	
				Printed Name:	
				Address:	
				City, State, Zip:	
				Telephone Number:	
				Fax Number:	

STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me on _	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary o deputy clerk.]
Personally known	
Produced identification	
Type of identification produced	
all blanks]	ORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in
I, {full legal name and trade name of nonlawyer	
a nonlawyer, whose address is {street}	, {city},
	d <i>{name}</i> , who is
the petitioner, fill out this form.	

INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.982(c), PETITION FOR CHANGE OF NAME (MINOR CHILD(REN)) (06/10)

When should this form be used?

This form should be used when parents want the court to change the name of their minor child(ren). For the purposes of this proceeding, a person under the age of 18 is a minor. This form is not to be used in connection with an adoption, dissolution of marriage, or <u>paternity action</u>. If you want a change of name for your child(ren) because of an adoption or paternity action that is not yet final, the change of name should be requested as part of that case.

This form should be typed or printed in black ink and must be signed before a notary public or deputy clerk. You should file the original with the clerk of the circuit court, in the county where you live and keep a copy for your records. The <u>Petition</u> should only be completed by one Petitioner for one child. If you wish to change the name of more than one child or if there is more than one Petitioner, you should complete and file a Supplemental Form for Petition for Change of Name (Minor Child) for each child and/or a Supplemental Form for Petition for Change of Name. The supplemental form(s) is an attachment to the petition. Be sure that the bottom of each page of each supplemental form is initialed by the petitioner(s).

What should I do next?

Unless you are seeking to restore a former name, each adult petitioner(s)'s fingerprints must be submitted for a state and national criminal history records check. The fingerprints must be taken in a manner approved by the Department of Law Enforcement. The fingerprints must be submitted to the Department of Law Enforcement for a state and national criminal history records check. The Petitioner(s) may not request a hearing on the Petition until the copy of the fingerprints are filed and the clerk of court has received the results of the criminal history records check. The clerk of court can instruct you on the process for having the fingerprints taken and submitted, including information on law enforcement agencies or service providers authorized to submit fingerprints electronically to the Department of Law Enforcement. The process may take several weeks and the parent or guardian of the minor must pay the cost of processing the fingerprints and conducting the state and national history records check.

If **both** parents agree to the change of name and live in the county where the change of name is sought, you may both file as **petitioners**. In this situation, **service** is not necessary, and you need only to set a **hearing**. You should ask the clerk of court, **family law intake staff**, or **judicial assistant** about the local procedure for setting a hearing.

Instructions for Florida Supreme Court Approved Family Law Form 12.982(c), Petition for Change of Name (Minor Child(ren)) (06/10)

If only one parent is a resident of the county where the change of name(s) is sought **or** only one parent asks for the child(ren)'s name(s) to be changed, the other parent must be notified and his or her consent obtained, if possible. If the other parent consents to the change of name, a **Consent for Change of Name (Minor Child(ren))**, Florida Supreme Court Approved Family Law Form 12.982(d), should be filed.

If the other parent does not consent to the change of name, you may still have a hearing on the petition if you have properly notified the other parent about your petition and the hearing. If you know where he or she lives, you must use <u>personal service</u>. If you absolutely do not know where he or she lives, you may use <u>constructive service</u>. For more information about personal and constructive service, you should refer [to] the "General Instructions for Self-Represented Litigants" found at the beginning of these forms and the instructions to Florida Family Law Rules of Procedure Forms 12.910(a) and 12.913(b) and Florida Supreme Court Approved Family Law Form 12.913(a). However, the law regarding constructive service is very complex and you may wish to consult an attorney regarding that issue.

Next, you must obtain a <u>final hearing</u> date for the court to consider your request. If you are seeking to restore a former name, a hearing on the petition MAY be held immediately after the petition is filed. The final hearing on any other petition for a name change may be held immediately after the clerk of court receives the results of your criminal history records check. You should ask the clerk of court, family law intake staff, or judicial assistant about the local procedure for setting a hearing. You may be required to attend the hearing. Included in these forms is a **Final Judgment of Change of Name (Minor Child(ren))**, Florida Supreme Court Approved Family Law Form 12.982(e), which may be used when a judge grants a change of name for a minor child(ren). If you attend the hearing, you should take the final judgment with you. You should complete the top part of the form, including the circuit, county, case number, division, and the name(s) of the petitioner(s) and leave the rest blank for the judge to complete. It should be typed or printed in black ink.

If the judge grants your petition, he or she will sign this <u>order</u>. This officially changes your child(ren)'s name(s). The clerk can provide you with <u>certified copies</u> of the signed order. There will be charges for the certified copies, and the clerk can tell you the amount of the charges.

Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. For further information, see section 68.07, Florida Statutes.

Special notes...

Instructions for Florida Supreme Court Approved Family Law Form 12.982(c), Petition for Change of Name (Minor Child(ren)) (06/10)

The heading of the form calls for the name(s) of the <u>petitioner(s)</u>. This means the parent(s) who is (are) requesting the change of their child(ren)'s name(s). The judicial circuit, case number, and division may be obtained from the clerk of court's office when you file the petition.

It may be helpful to compile a list of all of the people and places that will need a copy of the final judgment. This list may include the driver's license office, social security office, banks, schools, etc. A list will help you know how many copies of your order you should get from the clerk of court after your hearing.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT,
	IN AND FOR	COUNTY, FLORIDA
		Case No.:
IN RE:	THE NAME CHANGE OF	Division:
	Petitioner/Father,	
	Petitioner/Mother.	
	PETITION FOR CHANGE O	F NAME (MINOR CHILD(REN))
	\/We, {full legal name(s)}	, being sworn,
certify	that the following information is true:	
) or guardian of the minor child(ren) named in this
petitio [Choos	: n. se only one]	
a.	There is only one minor child named	
b.		children named in this petition. The red below. I/We have attached the completed
	supplemental forms for each other child.	ned below. If we have attached the completed
The ad	ult petitioner(s)'s fingerprints have been to	sken in a manner approved by the Department of Law
		nal criminal history records check. I /We understand
	we cannot request a hearing on my/our P minal history records check.	etition until the clerk of court receives the results of
A.	THE FOLLOWING INFORMATION IS TRUE	ABOUT CHILD # <u>1</u> :
1.	Minor child's complete present name is:	
	I/We request that this minor child's name	e be changed to:
2.	The miner child lives in	ounty, Florida, at {street address}
۷.	The fillion child lives in c	ounty, Horida, at (street duaress)
DET	ITIONER(S) MUST INITIAL H	rdr
		82(c), Petition for Change of Name (Minor Child(ren))

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(06/10)

3.	The minor child was born on {date}	, in {city, county, state, country}			
4.	The minor child's father's full legal name:				
	The minor child's mother's full legal name:				
	The minor child's mother's maiden name:				
5.	The minor child has lived in the following places	s since birth:			
	Dates (to/from) Address/				
	(Please indicate here if you are continuing				
6.	[Choose one only]				
	The minor child is not married.				
	The minor child is married to: <i>{full legal</i>	name}			
7.	[Choose one only]				
	The minor child has no children.				
		wing child(ren): {enter full name(s) and date(s) o			
	birth}	·			
8.	Former names.				
	[Choose all that apply]				
	The minor child's name has never been cl				
	The minor child's name previously was ch				
	to on {date}				
	A copy of the court order is attached.				
	The minor child's name previously was ch	anged by marriage from			
	to in {city, county, and state}				
	A copy of the marriage certificate is attached.				
	The minor child has never been known or called by any other name.				
		ed by the following other name(s): { list name(s)			
	and explain where child was known or cal				
9.	The minor child is not employed in an occupa	tion or profession, does not own and operate a			
	ITIONER(S) MUST INITIAL HERE				
	Supreme Court Approved Family Law Form 12.982(c),				
iua : '10)		reduction to change of Name (Millor Chilla(1911))			

	. Crimin	al Histor	٧.							
		se one on								
			inor child has r dere to, or bee							
		The min	nor child has a c d with, pled guil Il offense, regard	lty or no	lo contend	ere to, or	been fou	ınd to ha	ave committ	
		Date	City/State		Event (arre	st, charge	, plea, or a	adjudicat	ion)	
		Please in	dicate here if yo	u are con	tinuing the	se facts o	n an attac	hed nage	.)	
	\ '	icase iii	dicate here ii yo	a are con	tillullig tile	SC facts of	ir air attaci	neu page)	
11		/ Judgme								
		been er	nor child has nev		-	d bankrup			dgment has	eve
	Date		lowing money ju nt Creditor	Court	s) has been entering ju	dgment a	nd case nu	ımber Ir	ndicate if Pai	t
((THE FC	Amoui	nt Creditor	Court N IS TRUI	s) has been entering ju	dgment a	nd case nu	ımber Ir		d
(THE FO) FATHE) A Supp	Amoui	IG INFORMATION	Court N IS TRUI ARDIAN attache	s) has been entering ju E ABOUT P d for the o	ETITIONEI	R(S):	ioner.		d
1.	THE FC) FATHE) A Supp	Amour	IG INFORMATION OTHER () GUA	N IS TRUI	E ABOUT P	ETITIONEI	R(S):	ioner.		
1.	THE FC) FATHE) A Supp My con I live in	Amour	IG INFORMATION OTHER () GUA al Form has been resent name is:	N IS TRUI ARDIAN n attache	E ABOUT P d for the o	ETITIONEI ther parei	R(S): nt or petit s} d granting	ioner.	ot in any ma	
1.	THE FC) FATHE) A Supp My con I live in I have invade or other	Amount OLLOWIN OR () M Dlementa mplete properties the properties.	IG INFORMATION OTHER () GUA INFORMATION OTH	N IS TRUI ARDIAN a attache	E ABOUT P d for the o ida, at {stre	ETITIONEI ther parei	R(S): nt or petit s} d granting atent, good	ioner.	ot in any ma	

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of Petitioner
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
STATE OF FLORIDA	
COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or
	clerk.]
Personally known	
Produced identification	
Type of identification produced	
all blanks]	FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in
a nonlawyer whose address is (street)	, {city}
	e(s)}
who is (are) the petitioner(s), fill out this form.	(3)/
who is (are) the petitioner(s), fill out this form.	
DETITIONED(C) MITCH INITIAL	пере
PETITIONER(S) MUST INITIAL	
riorida Supreme Court Approved Family Law Form 1	.2.982(c), Petition for Change of Name (Minor Child(ren))

(06/10)

ADULT SUPPLEMENTAL FORM FOR PETITION FOR CHANGE OF NAME (MINOR CHILDREN)

		Case No.:			
	HE FOLLOWING INFORMATION IS TRU) FATHER () MOTHER () GUARD				
1.	My complete present name is:				
2.	I live in County,	Florida, at {street address}			
3.	-	for filing this petition, and granting it will not in any manner, whether partnership, patent, good will, privacy, trademark,			
4.	My civil rights have never been susp	ended, or, if ever suspended, they have been fully restored.			
	r imprisonment.	Signature of Petitioner Printed Name: Address: City, State, Zip: Telephone Number:			
	OF FLORIDA	Fax Number:			
	TY OF to or affirmed and signed before me	on by			
		NOTARY PUBLIC or DEPUTY CLERK			
		[Print, type, or stamp commissioned name of notary or clerk.]			
_	Personally known Produced identification Type of identification produced				
	ITIONER(S) MUST INITIA	L HERE			

Florida Supreme Court Approved Family Law Form 12.982(c), Supplemental Petition for Change of Name (Minor Child(ren)) (06/10)

IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE all blanks]		
I, {full legal name and trade name of nonlawyer}		,
I, {full legal name and trade name of nonlawyer} a nonlawyer, whose address is {street} {state}, {phone}, helped {name(s)}	, {city}	,
{state}, {phone}, helped {name(s)}		,
who is (are) the petitioner(s), fill out this form.		

PETITIONER(S) MUST INITIAL HERE _______ Florida Supreme Court Approved Family Law Form 12.982(c), Supplemental Petition for Change of Name (Minor Child(ren)) (06/10)

SUPPLEMENTAL FORM FOR PETITION FOR CHANGE OF NAME (MINOR CHILD(REN))

1.	Minor child's complete present name is:			
	I/We request that minor child's name be changed to:			
2.	The minor child lives in County, Florida, at {street address}			
3.	The minor child was born on {date}, in {city, county, state, country}			
4.	The minor child's father's full legal name: The minor child's mother's full legal name: The minor child's mother's maiden name:			
5.	The minor child has lived in the following places since birth:			
	Dates (to/from) Address / / / / / / / / / / / / / / / / Please indicate here if you are continuing these facts on an attached page.)			
6.	[Choose one only]The minor child is not marriedThe minor child is married to: {full legal name}			
7.	[Choose one only]The minor child has no childrenThe minor child is the parent of the following child(ren): {enter name(s) and date(s) of birth}			

PETITIONER(S) MUST INITIAL HERE __

8.	Former names
	[Choose all that apply]
	The minor child's name has never been changed by a court.
	The minor child's name previously was changed by court order from
	to on {date},
	by {court, city, and state}
	A copy of the court order is attached.
	The minor child's name previously was changed by marriage from
	to on {date},
	in {city, county, and state}
	A copy of the marriage certificate is attached.
	The minor child has never been known or called by any other name.
	The minor child has been known or called by the following other name(s): {list name(s) and
	explain where child was known or called by such name(s)}
9.	The minor child is not employed in an occupation or profession, does not own and operate a business, and has received no educational degrees. If the minor child has a job, explain:
10.	 Criminal History [Choose one only] The minor child has never been arrested for or charged with, pled guilty or nolo contendere to or been found to have committed a criminal offense, regardless of adjudication. The minor child has a criminal history. In the past, the minor child was arrested for or charged with, pled guilty or nolo contendere to, or been found to have committed a criminal offense, regardless of adjudication. The details of the criminal history are: Date City/State Event (arrest, charge, plea, or adjudication)
	(Please indicate here if you are continuing these facts on an attached page.)
11	Money Judgments
11.	[Choose one only]
	•
	The minor child has never been adjudicated bankrupt, and no money judgment has ever
	been entered against him or her.
	The following money judgment(s) has (have) been entered against him or her:
	Date Amount Creditor Court entering judgment and case number Indicate if Paid

INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.982(f), PETITION FOR CHANGE OF NAME (FAMILY) (06/10)

When should this form be used?

This form should be used when a family wants the court to change its name. This form is **not** to be used in connection with a <u>dissolution of marriage</u>, <u>paternity</u>, or adoption action. If you want a change of name because of a dissolution of marriage, paternity, or adoption action that is not yet final, the change of name should be requested as part of that case.

This form should be typed or printed in black ink and must be signed before a <u>notary public or deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records. The petition should only be completed for one adult. If you wish to change the name(s) of another adult and/or any child(ren), you should complete and file with the clerk of court the attached Supplemental Form(s) for Petition for Change of Name (Family) for each additional family member. Be sure that the bottom of each page of each supplemental form is initialed.

What should I do next?

Unless you are seeking to restore a former name, each adult petitioner must have fingerprints submitted for a state and national criminal history records check. The fingerprints must be taken in a manner approved by the Department of Law Enforcement and must be submitted to the Department for a state and national criminal history records check. You may not request a hearing on the petition until the clerk of court has received the results of your criminal history records check. The clerk of court can instruct you on the process for having the fingerprints taken and submitted, including information on law enforcement agencies or service providers authorized to submit finger prints electronically to the Department of Law Enforcement. The process may take several weeks and you will have to pay for the cost of processing the fingerprints and conducting the state and national criminal history records check.

If any of the children for whom you are requesting this change of name are not the legal children of both adults filing this petition, you must obtain the consent of the legal parent(s). A parent not named as a **petitioner** in this action may consent by submitting a **Consent for Change of Name (Minor Child(ren))**, Florida Supreme Court Approved Family Law Form 12.982(d).

If the other parent does not consent to the change of name, you may still have a hearing on the petition and the hearing. If you know where he or she lives, you must use personal service. If you absolutely do not know where he or she lives, you may use constructive service. For more information about personal and constructive service, you should refer to the "General Instructions for Self-Represented Litigants" found at the beginning of these forms and the instructions to Florida Family Law Rules of Procedure Forms 12.910(a) and 12.913(b) and

Instructions for Florida Supreme Court Approved Family Law Form 12.982(f), Petition for Change of Name (Family) (06/10)

Florida Supreme Court Approved Family Law Form 12.913(a). The law on constructive service is very complex and you may wish to consult an attorney regarding constructive service.

Next, you must obtain a <u>final hearing</u> date for the court to consider your request. If you are seeking to restore a former name, hearing on the petition MAY be held immediately after the petition is filed. The final hearing on any other petition for a name change may be held immediately after the clerk of court receives the results of your criminal history records check. You should ask the clerk of court, <u>family law intake staff</u>, or <u>judicial assistant</u> about the local procedure for setting a hearing. You may be required to attend the hearing. Included in these forms is a <u>Final Judgment of Change of Name (Family)</u>, Florida Supreme Court Approved Family Law Form 12.982(g), which may be used when a judge grants a change of name for a family. If you attend the hearing, you should take the <u>final judgment</u> form with you. You should complete the top part of this form, including the circuit, county, case number, division, the name(s) of the petitioner(s) and leave the rest blank for the judge to complete. It should be typed or printed in black ink.

If the judge grants your petition, he or she will sign this <u>order</u>. This officially changes your family's name. The clerk can provide you with <u>certified copies</u> of the signed order. There will be charges for the certified copies, and the clerk can tell you the amount of the charges.

Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. For further information, see section 68.07, Florida Statutes.

Special notes...

The heading of the form calls for the name(s) of the <u>petitioner(s)</u>. This is (are) the parent(s) who is/are requesting the change of their family's name(s). The judicial circuit, case number, and division may be obtained from the clerk of court's office when you file the petition.

It may be helpful to compile a list of all of the people and places that will need a copy of the final judgment. This list may include the driver's license office, social security office, banks, schools, etc. A list will help you know how many copies of your order you should get from the clerk of court after your hearing.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

Instructions for Florida Supreme Court Approved Family Law Form 12.982(f), Petition for Change of Name (Family) (06/10)

IN THE CIRCUIT COURT OF THE IN AND FOR	JUDICIAL CIRCUIT, COUNTY, FLORIDA
IN RE: THE NAME CHANGE OF	Case No.: Division:
Petitioner/Father,	
, Petitioner/Mother.	
PETITION FOR CHANG	E OF NAME (FAMILY)
I/We, {full legal name(s)}certify that the following information is true:	, being sworn,
There are {enter number} adults named in this padult not set out below.	petition. A supplemental form is attached for each
There are {enter number} children named in thi or guardian of the minor child(ren) named in t supplemental form for each minor child.	
Unless I am seeking to restore a former name, a copname change in this petition has/have been taken Enforcement, and submitted for a state and nationathat I/we cannot request a hearing on my/our Petithe criminal history records check.	in a manner approved by the Department of Law al criminal history records check. I/We understand
THE FOLLOWING INFORMATION IS TRUE ABOUT PET () HUSBAND () WIFE () GUARDIAN () A Supplemental Form has been attached for the	
5. My complete present name is:	
I request that my name be changed to:	
6. I live in County, Florida, at <i>{street ad</i>	ldress}

7.	I was born on {date}	in <i>{city}</i> _	, {county},
	{state}, {country}		
8.	My mother's full legal name:		· ·
9.	I have lived in the following place:	s since birth	ո։
	Dates (to/from) Address		
			ing these facts on an attached page.)
10.	c I do not have child(ren).d The name(s), age(s), a including those over 18, must	nd address t be listed):	
	Name {last, first, middle initial}	Age	Address, City, State
	(Please indicate here if you a	are continu	ing these facts on an attached page.)
11.	to	nged by cou on {	urt order from

	to on <i>{date}</i>	
	in {city, county, and state}	
	A copy of the marriage certificate is attached.	
	I have never been known or called by any other name.	
	I have been known or called by the following other name(s): {list name(s) and explain wh	nere
	you were known or called by such name(s)}	
	you were known or carred by out manne(5),	
		•
12	Occupation	
	My occupation is:	
	I am employed at: {company and address}	
	During the past Cusars I have had the fallowing jobs.	<u> </u>
	During the past 5 years, I have had the following jobs:	
	Dates (to/from) Employer and employer's address	
	Please indicate here if you are continuing these facts on an attached page.)	
	\ Ficuse maleute here if you are continuing these facts on an attached page.)	
13	Business	
	[Choose one only]	
	I do not own and operate a business.	
	I own and operate a business. The name of the business is:	
	The street address is:	
	My position with the business is:	
	I have been involved with the business since: {date}	
1/1	Profession	
17.	[Choose one only]	
	I am not in a profession.	
	I am in a profession. My profession is:	
	I have practiced this profession:	
	Dates (to/from) Place and address	

		ease indica	ate here if you	u are continui	ng these facts o	n an attached	d page.)
15.	Education	_+	4la a f a 11 a	1/-)			
	_		the following	g school(s):			
	Degree	Date					
	Received	Gradua	ation	School			
		<u> </u>					
		<u> </u>					
	(Please	indicate h	nere if you are	e continuing th	nese facts on an	attached pag	ge.)
16.	Criminal His	torv					
	[Choose one	-					
	-	• -	oeen arrested	for or charg	ed with, pled g	uilty or nolo	contendere to, or
	have	been fou	nd to have co	mmitted a cri	minal offense, r	egardless of a	adjudication.
			•	•			charged with, pled
	_	•					a criminal offense,
	_		-		my criminal his	•	
	Date	e City/	'State	Event (ar	rest, charge, ple	a, or adjudica	ation)
	l Please	indicate h	nere if you are	e continuing th	nese facts on an	attached na	σe)
	\	. maicate i	icic ii you aic	continuing ti	icse racts on an	attacrica pag	50./
17.	Bankruptcy						
	[Choose one	only]					
			adjudicated b				
						in <i>{city}</i>	,
	{county}		, {st	tate}	·		
		indicate l	here if you ha	ave had additi	onal bankruptc	ies, and expla	ain on an attached
	page.)						
10	Cuaditan(a)		_				
10.	Creditor(s)'. [Choose one	•	>				
	-	• -	money judar	nent entered	against me by a	creditor	
					have been ente		ne·
		_				_	
	Date Ar Paid	nount	Creditor	Court ent	ering juagment	: and case n	number indicate if
	raiu						
		-					
	(Please	indicate h	nere if these f	acts are conti	nued on an atta	ched page.)	_

- 19. I have no ulterior or illegal purpose for filing this petition, and granting it will not in any manner invade the property rights of others, whether partnership, patent, good will, privacy, trademark, or otherwise.
- 20. My civil rights have never been suspended, or, if my civil rights have been suspended, they have been fully restored.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of Petitioner
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
STATE OF FLORIDA	
COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	NOTART FOREIGN DEFOTT CLERK
	[Print, type, or stamp commissioned name of notary or
Dorsonally known	clerk.]
Personally known Produced identification	
Type of identification produced	
IF A NONLAWYER HELPED YOU FILL OUT THIS	FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in
all blanks]	, ,
I, {full legal name and trade name of nonlawyer	r}
	, {city}
who is the notitioner fill out this form	

ADULT SUPPLEMENTAL FORM FOR PETITION FOR CHANGE OF NAME (FAMILY)

	Case No.:
	DLLOWING INFORMATION IS TRUE ABOUT PETITIONER: JSBAND () WIFE () GUARDIAN
1.	My complete present name is:
	I request that my name be changed to:
2.	I live in County, Florida, at {street address}
3.	I was born on {date}, in {city}, {county}, {state}, {country}
4.	My father's full legal name: My mother's full legal name: My mother's maiden name:
5.	I have lived in the following places since birth: Dates (to/from) Address / / / / / / / / / / / / / / / / / /
6.	Family [Choose all that apply] a I am not married. b I am married. My spouse's full legal name is: c I do not have child(ren). d The name(s), age(s), and address(es) of my child(ren) are as follows (all children, including those over 18, must be listed):
	Name {last, first, middle initial} Age Address, City, State

PETITIONER(S) MUST INITIAL HERE

	(Please indicate here if you are continuing these facts on an attached page.)					
7.	Former names					
	[Choose all that apply]					
	My name has never been changed by a court.					
	My name previously was changed by court order from on {date} by {court, city, and state} A copy of the court order is attached.					
	My name previously was changed by marriage from					
	to on {date}					
	in {city, county, and state}					
	A copy of the marriage certificate is attached.					
	I have never been known or called by any other name.					
	I have been known or called by the following other name(s): {list name(s) and explain wher					
	you were known or called by such name(s)}					
	, , , , , , , , , , , , , , , , , , , ,					
8.	Occupation					
	My occupation is:					
	I am employed at: {company and address}					
	During the past 5 years, I have had the following jobs:					
	Dates (to/from) Employer and employer's address					
	/ / / / / / / / / / / / / / / / / / /					
	/ / / / / / / / / / / / / / / / / / /					
9.	/ / / / / / / / / / / / / / / / / / /					
9.						
9.	Business					
9.	Business [Choose all that apply] I do not own and operate a business.					
9.	Business [Choose all that apply] I do not own and operate a business.					
9.	Business [Choose all that apply] I do not own and operate a business I own and operate a business. The name of the business is: The street address is:					
9.	Business [Choose all that apply] I do not own and operate a business I own and operate a business. The name of the business is: The street address is: My position with the business is:					
9.	Business [Choose all that apply] I do not own and operate a business I own and operate a business. The name of the business is: The street address is:					
	Business [Choose all that apply] I do not own and operate a business I own and operate a business. The name of the business is: The street address is: My position with the business is:					
	Business [Choose all that apply] I do not own and operate a business I own and operate a business. The name of the business is: The street address is: My position with the business is: ! I have been involved with the business since: {date}					
10	Business [Choose all that apply] I do not own and operate a business I own and operate a business. The name of the business is: The street address is: My position with the business is: I have been involved with the business since: {date}					

PETI	ΓΙΟΝER #	, continu	ned				
	•	fession. My profession	on is:				
	•	ced this profession:					
	Dates (to/fro	om) Place and a	ddress				
	/						
	/						
	/						
	(Please i	ndicate here if you ar	e continuing these facts on an attached page.)				
11.	Education						
	I have gradua	ated from the following	ng school(s):				
	Degree	Date of					
	Received		School				
	(Please i	ndicate here if you ar	e continuing these facts on an attached page.)				
	 [Choose all that apply] I have never been arrested for or charged with, pled guilty or nolo contendere to, or befound to have committed a criminal offense, regardless of adjudication. I have a criminal history. In the past I have been arrested for or charged with, pled guilty nolo contendere to, or been found to have committed a criminal offense, regardless adjudication. The details of my criminal history are: Date City/State Event (arrest, charge, plea, or adjudication) 						
	(Please i	ndicate here if you ar	e continuing these facts on an attached page.)				
13.	I was adj {county}	ever been adjudicated judicated bankrupt or , {	l bankrupt. n {date}, in {city}, fstate} nave had additional bankruptcies, and explain on an attached				
	The	only] e never had a money	judgment entered against me by a creditor. money judgment(s) have been entered against me: AL HERE				

PETI	TION	ER #	, continue	d	
	Date	Amount	Creditor	Court entering judgment and case number	check if Paid
					_ 🛚
	(Please indica	te here if these f	acts are continued on an attached page.)	
15	invad			for filing this petition, and granting it will not in a s, whether partnership, patent, good will, privacy,	-
16	-	vil rights have fully restored	-	pended, or, if my civil rights have been suspended	I, they have
	in this		_	or affirming under oath to the truthfulness of nent for knowingly making a false statement in	
Dated					
				Signature of Petitioner	
				Printed Name:	<u> </u>
				Address:	
				Telephone Number:	
				Fax Number:	
	OF FLO	RIDA			
Sworn	to or a	ffirmed and s	igned before me	on by	·
				NOTARY PUBLIC or DEPUTY CLERK	
				[Print, type, or stamp commissioned name of clerk.]	of notary or
	Produ	nally known iced identifica of identification			
IF A No	ONLAW		-	HIS FORM, HE/SHE MUST FILL IN THE BLANKS BE	LOW: [fill in
		ame and trade	e name of nonlaw	yyer}	,
a nonl	awyer,	whose addres	ss is {street}	yyer}, {city}	,
PET	ITIO	NER(S) M	UST INITIA	AL HERE	
	Suprem) (06/10		ved Family Law For	m 12.982(f), Supplemental Form for Petition for Chang	ge of Name

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<pre>{state}, {phone}, helped {name} who is the petitioner, fill out this form.</pre>	
PETITIONER(S) MUST INITIAL HERE Florida Supreme Court Approved Family Law Form 12.982(f), Supplemental Form for Petition for Change of N (Family) (06/10)	ame

CHILD SUPPLEMENTAL FORM FOR PETITION FOR CHANGE OF NAME (FAMILY)

	Case No.:						
HE FO	CLLOWING INFORMATION IS TRUE ABOUT MINOR CHILD #:						
1.	Minor child's complete present name is:						
	I/We request that minor child's name be changed to:						
2.	The minor child lives in County, Florida, at {street address}						
3.	The minor child was born on, in {city, county, state, country}						
4.	The minor child's father's full legal name: The minor child's mother's full legal name: The minor child's mother's maiden name:						
5.	The minor child has lived in the following places since birth: Dates (to/from)						
6.	[Choose one only] The minor child is not married The minor child is married to: {full legal name}						
7.	[Choose one only] The minor child has no children. The minor child is the parent of the following child(ren): {enter name(s) and date(s) of birth}						
8.	Former names [Choose all that apply] The minor child's name has never been changed by court order. The minor child's name previously was changed by court order from to on {date} {court, city, and state}						

	_ The minor child's na to			on {	date}	, in {city
	county, and state}					
	_ The minor child has	never been kr	nown or called by	, any other nan	ne.	
	_ The minor child has explain where child			_		st name(s) ai
	he minor child is not usiness, and has rece		•	•		•
). Cı						
	riminal History Choose one only] The minor child has to, or been found to The minor child ha charged with, pled a offense, regardless	o have commit as a criminal h guilty or nolo c	ted a criminal of iistory. In the p ontendere to, or	fense, regardle past, the mino been found to	ess of adjudica r child was a p have comm	ation. arrested for
	Choose one only] The minor child has to, or been found to The minor child ha charged with, pled soffense, regardless	o have commit as a criminal h guilty or nolo c	ted a criminal of istory. In the pontendere to, or n. The details of	fense, regardle past, the mino been found to	ess of adjudica r child was a o have comm story are:	ation. arrested for itted a crimin
	Choose one only] The minor child has to, or been found to The minor child ha charged with, pled soffense, regardless	o have commit as a criminal h guilty or nolo c of adjudication	ted a criminal of istory. In the pontendere to, on The details of Event (arrest,	fense, regardle past, the mino been found to the criminal his charge, plea, o	ess of adjudica r child was a p have comm story are: r adjudicatio	ation. arrested for itted a crimin
[(C	Choose one only] The minor child has to, or been found to The minor child has charged with, pled soffense, regardless Date City/S Please indicate he	o have commit as a criminal h guilty or nolo c of adjudication	ted a criminal of istory. In the pontendere to, on The details of Event (arrest,	fense, regardle past, the mino been found to the criminal his charge, plea, o	ess of adjudica r child was a p have comm story are: r adjudicatio	ation. arrested for itted a crimin
[(C	Choose one only] The minor child has to, or been found to The minor child has charged with, pled soffense, regardless Date City/S Please indicate he Choose one only] The minor child ha been entered again	o have commit us a criminal h guilty or nolo c of adjudication State ere if you are c s never been st him or her.	ted a criminal of istory. In the pontendere to, on The details of Event (arrest, ontinuing these adjudicated bar	fense, regardle past, the mino been found to the criminal his charge, plea, o facts on an atta nkrupt, and no	ess of adjudication to the comment of the comment o	ation. arrested for itted a crimin
[(Choose one only] The minor child has to, or been found to The minor child has charged with, pled soffense, regardless Date City/S Please indicate he Choose one only] The minor child had been entered again. The following mone	o have commit as a criminal h guilty or nolo c of adjudication State ere if you are c s never been st him or her. ey judgment(s)	ted a criminal of istory. In the pontendere to, on The details of Event (arrest, ontinuing these adjudicated bar has been entere	fense, regardle bast, the minor been found to the criminal his charge, plea, o facts on an attain when the dagainst him of the dagainst him of the charge, and not the charge and not the char	ess of adjudication to the comment of the comment o	ation. arrested for itted a crimin n) ment has ev
[(Choose one only] The minor child has to, or been found to The minor child has charged with, pled to offense, regardless Date City/S Please indicate he Choose one only] The minor child had been entered again. The following mone	o have commit as a criminal h guilty or nolo c of adjudication State ere if you are c s never been st him or her. ey judgment(s)	ted a criminal of istory. In the pontendere to, on The details of Event (arrest, ontinuing these adjudicated bar	fense, regardle bast, the minor been found to the criminal his charge, plea, o facts on an attain the dagainst him of the dagainst him of the charge, and not the charge and the char	ess of adjudication to the comment of the comment o	ation. arrested for itted a crimin n) ment has ev